Staff Council Meeting Minutes  
Location: WebEx  
December 15, 2020 3:00 p.m.

Members Present

Members Absent:
Jennifer Escamilla, Amanda Horne, Sonia McNeil, Christie Roberts,

Others Present
Nonvoting members: Debra Cortinas, Jaclyn Mahlmann, Miguel Moreno, Ben Soto, LaNiece Tucker  
Guests: Maricela Alexander, S. Chapa, Alessandra Garcia, Erin Hill, Elizabeth Perez

I. Call to Order – Sharmeen Ahmed  
Meeting called to order at 3:01 p.m.

II. Approval of Minutes – Julie Shuttlesworth  
A Janney the motion to approve minutes  
N. Freese seconded the motion. Minutes were approved.

III. President’s Report – Sharmeen Ahmed
   a. Goals for the Administration
      ▪ Improve Communication
      ▪ Work on getting to know each other better for collaborations.
      ▪ Professional development opportunities
   b. Communication committee – J. Shuttlesworth
      • Members who agreed to serve: A. Janney, J- Grabarczyk- Turner, R Sepulveda, V Harris, B Weise, B Soto
      • N. Freese commented that she would also be willing to serve.

III. Vice President’s Report – Vacant
   o Faculty Senate report given by M. Moreno
- Faculty Senate working on concern over Mascot as cultural appropriation. Have contacted office of Hawaiian Affairs. Survey sent to all students/faculty/staff for input.
- Senate plans to draft email to send to faculty.
- Historical Overview of Mascot History provided by B. Soto and J. Shuttlesworth
- A. Walker voiced support for change in Mascot.

IV. Treasurer’s Report – Cassie Eyring
  - Bosses Day income/expenses has hit the account.
  - No unusual spending activity

V. Committee Reports
  - Benefits & Employee Development – Joanne Salinas, Chair
    • No Report
  - Bylaws and Constitution – Alexandra Janny, Chair
    • Many changes suggested
    • Changes will be submitted prior to January meeting
    • B. Soto – suggested that bylaw update address Past. President Vacancy
  - Nominations & Elections – Julie Shuttlesworth, Chair
    • MarCom will be launching PR campaign early January.
    • Nominations begin January 11th
    • HR has provided nominee list.
    • Working on building out ballots in iEngage
  - University Relations – Jennifer Escamilla, Chair
    • Absent.

VI. Ad-hoc Committees
  - Annual Employee Luncheon – Candace Martinez, Chair
    • Lunch will be postponed with at goal of an in person summer event.
  - Dorothy Yeater Scholarship – Melissa Zamora, Chair
    • Application open for Spring until January 10th.
    • Working on the iEngage application form
  - Employee Excellence Awards – Sharmeen Ahmed, Chair
    • Wall needs changing.
    • New VP will take over as chair
VII. Liaison Reports

- Student Success Council – A. Walker
  - Working on goals and tasks in subgroups
- Diversity, Equity and Inclusion – J. Grabarczyk-Turner
  - Review of Hispanic Heritage Month
  - Working now on Black History Month
  - Hiring Chief Diversity Officer
  - Posting is live for the Assistant Director of Engagement Initiatives position.
- Think Tank – S. Ahmed
  - Final Reports done and distributed to entire Think Tank group
  - Will be presented to PC prior to Christmas
- Environmental Council – M. Zamora
  - Still accepting applications for Green initiatives.

VIII. New Business: Special Election for Vacant Vice President Position.

- Will be a 3.5 year term:
  a. Complete 20/21 year in vacancy
  b. 21/22 year as VP
  c. 22/23 Presidency
  d. 23/24 Past President
- Nominations open from the floor and email pre-nominations
- Nominees accepted: B. Day, N. Freese
- Election Results: Brenton Day elected with 16 votes.

IX. Old Business

  o Will not be working on a retreat results committee, as new communication committee will fill that gap.

X. Meeting adjourn at 3.58 pm.

A. Janney made the motion to adjourn
C. Eyring seconded the motion.

Respectfully submitted

[Signature]