Staff Council Meeting Minutes
Location: WebEx
March 23, 2021 3:00 p.m.


Members Absent: Amanda Horne, Shay Lee, Sonia McNeil, Ben Soto, Brittany Weise,

Others Present: Maricela Alexander, Edrick Ellis, Krystal Estrada, Elizabeth Perez

I. Call to Order – Sharmeen Ahmed
   Meeting called to order at 3:02 p.m.

II. Approval of Minutes – Julie Shuttlesworth
    C. Eyrrng made the motion to approve minutes with edits.
    A. Janney seconded the motion.
    Minutes were approved.

III. President’s Report – Sharmeen Ahmed
    o Next Staff Council Meeting – April 27th
      Polled members for Monday at 3pm, Friday at 1pm, or Friday at 3pm. Poll indicated Friday April 30th at 1pm as best date for next meeting.
      ▪ Budget Think Tank will have updates from PC soon.
      ▪ Christi Roberts resigned her term
      ▪ Communication Committee – J. Shuttlesworth resigned chair.
        • S. Ahmed will hold initial meeting to get started, then new secretary will take over.

IV. Vice President’s Report – Brenton Day
   Back – no report

V. Treasurer’s Report – Cassie Eyring
   ▪ If spending money for rest of fiscal year, please send request to Cassie.
• All unspent will be wiped for university budget.

VI. Committee Reports
• Benefits & Employee Development – Joanne Salinas, Chair
  o Climb event upcoming.
  o Hosting options available. Please email

• Bylaws and Constitution – Alexandra Janny, Chair
  o Finished charge
    ▪ New Bylaws posted to website.

• Nominations & Elections – Julie Shuttlesworth, Chair
  • 115 voters thus far
  • Election will run through April 2
  • Campus announcement went out Monday and second will go next week
  • 11 total vacancies

• Communication Committee – Julie Shuttlesworth, Chair
  • Resigning as chair

• University Relations – Jennifer Escamilla, Chair
  o Working on Admin Day. Committee meeting Thursday
  o Looking at a drive-by event.
  o Faculty Senate will co-sponsor Bluesday Tuesday Shirts

VII. Ad-hoc Committees
• Annual Employee Luncheon – Candance Martinez, Chair
  o Will be convening committee to discuss possible summer options
  o J.Shuttlesworth commented that COVID-19 Event Taskforce met and may be recommending summer adjustment to event limits.

• Dorothy Yeater – Melissa Zamora, Chair
  o Scholarship ready for application April 1
Gifts on sale for D. Yeater fundraiser. Admin Day

- Employee Excellence Awards – Sharmeen Ahmed, Chair
  - Have 21 submissions
  - Committee meeting this week

VIII. Liaison Reports

Budget Update – Jaclyn Mahlmann, Unavailable for this meeting
Formula run shows initial 6 million budget loss per year. However, we are lowest within system. Reminder from Coordinating Board that this Biennium was supposed to be for support of Higher Education. Won’t know until May.

HR Update – Debra Cortinas
- New version of Workday released last week.
  - Includes time cards
  - April 1 performance reviews launch. Will look slightly different
  - HR website has benefit updates and webinars

IT Update – Ben Soto
- Out of town

University Committee Updates
- Diversity Equity and Inclusion committee –
  - 2nd annual chancellors’ summit – Has links available to recorded sessions and will share following meeting.
- Calendar Committee – 2022/2023 spring commencement shifted later one week, so maymester, Summer 1&2 also moving later.
IX. **Tabled Business**
   Mascot committee: Shuttlesworth report
   1. Had 2 meetings.
   2. Campus has been directed to remove all images of Izzy.
   3. Hope is for fall launch.

X. **New Business**
   Break Out Sessions – **Topic: How can Staff Council increase campus wide participation with Staff Council members and nonmembers?**

XI. **Meeting adjourn at _4:16_ pm.**
   A. Janney made the motion to adjourn
   J. Salinas seconded the motion.