Staff Council Meeting Minutes
WebEx
May 23, 2020
3:00 p.m.

Members Present: Luisa Buttler, Heather Calderon, Debra Cortinas, Carrie Coursey, Risha Dulip, Cassie Eyring, Noelle Freese, Alessandra Garcia, Carol Haley, Frank Harrison, Amanda Horne, Alexandra Janney, Jaclyn Mahlmann, Candace Martinez, Miguel Moreno, Miguel Munoz, Hayford Osei, Elizabeth Palacios, Maria Pedigo, Elizabeth Perez, Julie Shuttlesworth, Martha Simcik, Ben Soto, and Brittney Weise.

Members Absent: Elizabeth Longoria.


I. Call to Order – Ben Soto
Meeting called to order at 3:00 p.m. This will be a transition of power meeting: Members rolling off and new members coming on.

II. Approval of Minutes – Elizabeth Perez
Miguel Munoz made the motion to approve minutes. Alexandra Janney seconded the motion. Minutes were approved.

III. President’s Report – Ben Soto.
Dispense with formalities for this meeting. Moved to suspend Robert’s Rules for the meeting, Miguel seconded. Motion carries.

Ben shared screen of video presentation and highlights of events from this past term such as Halloween Break in the Day, Islander Lights, Kudos, Annual Employee Luncheon, Administrative Professionals Luncheon, Staff Excellence Awards, Summer Break in the Day. Thanked the members for the extended term limit, hard work, and dedication.

Transitioned meeting to new President for 20-21 – Frank Harrison
- Thanked Ben for hard work and dedication.
- Agenda for the new members.
  - Went over normal procedures for meeting. Not a lot of talking points for this meeting.
Will go over new business with new members

IV. Vice President’s Report – No report

V. Treasurer’s Report – Cassie Eyring
   • Nothing to report

VI. Committee Reports
   • Benefits & Employee Development – Noelle Freese, Chair
     o No updates
     o Frank gave a shoutout to all involved in CLIMB Development Day that made it such a success.
   • Bylaws and Constitution – Luisa Buttler, Chair
     o No updates
   • Nominations & Elections – N/A
     o No report
   • University Relations – Alexandra Janney, Chair
     o Hope with new Staff Council still able to do something for Administrative Professionals Day. Other than that, no updates.

VII. Ad-hoc Committees
   • Annual Employee Luncheon – Elizabeth Perez, Chair
     o Nothing to report. Thank you to all for the last couple years.
   • Dorothy Yeater – Cassie Eyring, Chair
     o Starting the award process for SSI to go to Mandy Symaken and Victoria Jimenez. Still accepting applications for SSII.
   • Employee Excellence Awards – Frank Harrison, Chair
     o Still working on the awards. Committee is currently at the judging phase. Debra Cortinas will have updates as to date and location.

VIII. Old Business
      N/A

IX. New Business
   • Frank presented and went over Staff Council information to 20-21 Staff Council.
   • Staff Council 2020-2021 Officers:
     ▪ President- Franklin Harrison
     ▪ Vice President- Sharmeen Ahmed
     ▪ Secretary- Julie Shuttlesworth
     ▪ Treasurer- Cassie Eyring
     ▪ Historian- Alexandra Janney
X. Meeting adjourn at 4:30pm.