Staff Council Meeting Minutes
UC Anchor Ballroom A
April 23, 2019

Members Present: Luisa Buttler, Debra Cortinas, Carrie Coursey, Cassie Eyring, Jorge Fonseca, Alessandra Garcia, Carol Haley, Frank Harrison, Alexandra Janney, Jaclyn Mahlmann, Candace Martinez, Miguel Munoz, Hayford Osei, Elizabeth Palacios, Maria Pedigo, Elizabeth Perez, Martha Simcik, Ben Soto, Brittney Weise, Noelle Wilson, and Dr. Miguel Moreno.

Members absent with Proxy: Heather Calderon, Proxy-Luis Hernandez; Michele Roth, Proxy-Luis Hernandez.
Members Absent: Dee Dee Hubenak, Elizabeth Longoria, Cynthia Salinas, and Julie Shuttlesworth.

I. Call to Order – Ben Soto called the meeting to order at 3:00 p.m.

II. Guest Speaker – Gillian Rose-Harrell, Director of Annual Giving
Gillian spoke of the Annual Faculty/Staff Campaign. She will be sending out an email template for Staff Council to distribute to constituents. She is hoping for 50% participation. Currently, the percentage is 26-27%. Important to outside entities that the faculty/staff contribute. When asking for assistance from these entities, they ask what percentage of our employees give back. There is a payroll deduction option and also a one-time payment option. Question: More information will be sent out at a later date. Webpage is https://facultystaffcampaign.tamucc.edu/

III. Approval of Minutes – Elizabeth Perez
Jorge made a motion to approve the minutes as corrected; Noelle seconded the motion. Minutes were approved as corrected.

IV. President’s Report – Ben Soto
- Budget Discussion – Ben submitted budget requests to Jaclyn. The budget reflected the growing number of participants at the events, rising costs of food, and quality of items as giveaways at these events. Hope that most of the budget will be approved.
- Absentee policy – If you are going to be out, you must send a proxy and you need to email Liz Perez if you are going to be out.
- Staff Salary Study Update – Debra gave us an update on the study. Documents are finalized and will be put on the website later this week. Peer groups lists have been finalized. The consulting firm is beginning to gather
market values data. This will take some time to go through the information. Communication strategy is to push out relevant data to all.

- **Committee Calendars** – LaNiece is working on setting up meetings with the Chairs to set up the calendar of events.

V. **Vice-President’s Report** – Frank Harrison

- **Wellness** – Catapult is scheduled in Dugan May 14-16 if you still need to sign up. You must also do your Health Assessment in MyEvive along with the Wellness Exam in order to benefit from the $30/month discount. It is an 18-question assessment. Your exam must be coded as a wellness exam to not be charged the copay.

- **Wellness on Campus** – BCBS and System Office conducts an On the Mark Report every three years. Three years ago, we were at 76. The scores just came in for this year, we made a 97.

VI. **Treasurer’s Report** – Jorge Fonseca

The balance is low on one of the accounts because of transfer of funds for Roneka’s position, but that is being corrected. Waiting on information regarding proposed budget. Once all expenses are posted, Jorge will put out the information on each event and how much was spent.

VII. **Old Business**

N/A

VIII. **Committee Reports**

- **Benefits and Employee Development** - Noelle Wilson
  - Working on new initiatives with committee members.

- **Bylaws and Constitution** – Dee Dee Hubenak
  - Ben said that LaNiece will set up a meeting with DeeDee next month to discuss the changes that need to be made to the Bylaws.

- **Nominations and Elections** – Michele Roth
  - Nothing much to report per proxy. Ben is waiting to see how i-Engage is working in order to report back to the committee. Discussion started on the ownership and usage of the program.

- **University Relations** – Alexandra Janney
  - Thanks to all committee members who helped with the Administrative Professionals’ Luncheon event today. It went well with about 70 in attendance. Admin gifts were well received.
  - Working on Kudos gifts. Those will be ordered and given out soon.

IX. **Adhoc Committees**
• Annual Employee Luncheon – Elizabeth Perez  
  o No report  
• Dorothy Yeater – Cassie Eyring  
  o Admin gifts are still for sale. Available through the Staff Council office. Scholarship application should be up by Friday for summer I.  
• Employee Excellence Awards – Franklin Harrison  
  o Friday, April 26 is the Employee Excellence Awards Ceremony. The last thing needed is the certificates to be printed. After event, there will be some changes that will be brought forward to Kevin for review.

X. University Committee Reports  
Expressive Activities Committee – Luisa Buttler  
  o HB 18 Free Speech Bill has passed the Senate, now going to the House. This bill requires a Free Speech Zone, which we do not have. With only 35 days left in the session, the bill may not pass. John LaRue will be conducting a session during Development Day if anyone is interested.  
  o SEAS is providing an ad in Island Waves summer/Islander Launch edition for freshmen regarding educating them on campus rules.  
  o Next meeting is scheduled for June.  

Environmental Committee – Hayford Osei  
The committee has approved the following initiatives.  
  o The Hydration Station – Put by the CI building by the Chick ‘N Grill - $1500  
  o Filtration System (Running water) BioSwells by the Baseball Field - $15,800  
  o Period products Proposal - $20,000  
  o Bike Racks – wave design for all buildings. Have purchased 5 for testing.  
  o Plants removal - $5,000 - $15,000

New Business  
Introduction of Dr. Miguel Moreno, Newly elected Faculty Senate Speaker.  
• Noelle brought concerns from her committee regarding communicating with the constituents. There is no concrete list for each council member.  
• Miguel mentioned that Staff Council webpage needs updating. LaNiece will be working on it when she gets more training.  
• Reading Day Social – Plans are being finalized for the May 2, 2019, 5:00 – 8:00 p.m. CFE is not able to organize the event, so Staff Council, Faculty Senate, and the Honors Program have agreed to put it on.
Good of the Order
Catapult will be here May 14, 15, and 16. Unless more people register for the event, it may be dropped down to two days. Frank said for those registered to please check on their appointment time. Some times were missing for some people.

Kudos
- Cassondra Casanova – HR – NRC
- Ashley Conner – Business Office – SSC
- Reina Teichman – IT – CCH 219
- Elda Garcia – Institutional Adv – Lee Alumni Center
- Kevin Amaya-Villeda – CONHS – IH 326E

Meeting Adjournment
Frank made a motion to adjourn the meeting; seconded by Alexandra Janney. Meeting was adjourned at 4:10 p.m.