Members Present: Timothy Boulan, Cassondra Casanova, Dennis Coplen, Meredith Coplen, Debra Cortinas, Carrie Coursey, Shawn Elizondo, Jacqueline Fischer, Dora Garza, Diana Gaona, Valerie Gibbons, Cindy Hanson, Tiffany Hearne, Rachel Kirk, Shay Lee, Sara Lopez, Laura Mansilla, Joseph Miller, Betty Mounts, Ruby Pollard, JP Regalado, Nora Sai, Leslee Schauer, Ben Soto, Shelby Stamets, Karol Stewart, Terry Tatum, Derek Vest, Jennifer Weir

Members Absent: Ronnie Emanuel, Bryant Griffith, Judy Harral, Patricia Hill, DeeDee Hubenak, Christopher Palfreyman,

I. Call to Order
   Meeting was called to order at 3:05 p.m. by Sara Lopez.

II. President’s Report – Sara Lopez
   - PowerPoint presentation showing a pictorial review of Staff Council activities such as Break in the Day, Pictures with Santa, Employee Development Day, Kudos, Annual Employee Luncheon, Administrative Professional Appreciation lunch, etc.
   - Sara issued a formal apology, taking full responsibility for the late election results. Several factors combined to cause the election delay, including miscommunication between departments and personal issues.

III. Vice-President’s Report – Meredith Coplen
   - Icebreaker activity in which members introduced themselves by name, stated how long they have been on staff council and answered random questions posed by Meredith.

IV. Treasurer’s Report – Nora Sai
   Accounts as of July 31, 2015
   - Staff Council - $339.35
   - Campus Events - $1,087.93
   - Dorothy Yeater Scholarship - $3,374.71
   - Ink Cartridges - $1,446.60
   - SAC Gifts - $812.72
   - Staff Council spent monies at the end of this fiscal year on items for next year’s (2015-2016) events, Kudos and new employee training. All new employees will now receive a blue cloth recyclable bag with the staff council logo in white on the front.

   Motion to approve was made by Tiffany Hearne and seconded by Karol Stewart; the treasurer’s report was approved by consent.

V. Approval of Minutes – Sara Lopez
   - The following corrections were submitted: the date should be changed to reflect the June meeting; Cindy Hanson was present at the meeting; “tow” on the bottom of page one should be changed to “two”; and “Beer Oakes” should be changed to “Deer Oaks”
   - A motion to approve with corrections was made by Cindy Hanson and was seconded by Meredith Coplen; the minutes were approved by consent.
VI. **Committee Reports** – Meredith Coplen

- Each Staff Council member is asked to serve on a Staff Council committee, an ad hoc committee and a university committee. Members should submit their preference for committee choice to Meredith no later than noon on Monday, August 31, 2015. Members were asked to consider the time commitment necessary for the Staff Council events hosted by the various committees, the time commitments needed for their university jobs and the times of year they would be most available to assist Staff Council.
- Staff Council Committees are: Benefits and Employee Development; Bylaws and Constitution; Nominations and Elections; and University Relations
- AdHoc Staff Council Committees are: Annual Employee Luncheon; Dorothy Yeater; and Employee Excellence
- University Committees are: Calendar Committee; Committees on Committees; Community Outreach; Environmental Health & Safety Council; Expressive Activity; Faculty Senate; I-Adapt; Inclusive Excellence; International Education Council; Strategic Planning and Continuous Improvement Council; Student Success and Retention Committee; Parking and Transportation Committee; University Center & Student Activities Advisory Council; Veteran’s Affairs Committee; Recreational Sports

VII. **New Business** – Sara Lopez

- Presentation of Certificates to outgoing members. Outgoing members include: Carrie Coursey, Shawn Elizondo*, Ronnie Emanuel, Cindy Hanson, Sara Lopez, Betty Mounts, JP Regalado, Nora Sai, and Leslee Schauer.

  *Shawn Elizondo elected to serve another two years on Staff Council

- Kudos: a timer, with “making a difference” on it, will be given to selected university employees who have demonstrated that they have gone above and beyond; Staff Council members nominate employees and then employees are randomly selected from the nominated pool. No names selected at this meeting.

VIII. **Good of the Order**

- Karol Stewart discussed upcoming Art Museum Events.
  - Ward Island 12 will continue to show for the next few weeks
  - September 10, 2015: 10 X 10 Event: 10 area artists present 10 slides each of “what inspires them”. Free event. 6:00 – 9:00 p.m.
  - September 18, 2015: Chicanitas: Small paintings by Cheech Marin opens
  - September 22, 2015: Cheech Marin will lead an hour and a half gallery walk for area art students.
  - For more information on these events, please see the Art Museum of South Texas webpage ([http://www.artmuseumofsouthtexas.org/](http://www.artmuseumofsouthtexas.org/))

- Sara Lopez submitted her resignation as past president due to family needs and increased workloads.

IX. **Meeting Adjournment**

There being no further business, Karol Stewart motioned and Tiffany Hearne seconded that the meeting be adjourned. The meeting was adjourned at 3:48 PM