**Staff Council**  
**Official Minutes**  
**September 24, 2013**

**Members Present:** Leslee Basse, Dennis Coplen, Meredith Coplen, Debra Cortinas (Ex-Officio) Carrie Coursey, Rachel Cox, Gloria Davila, Shawn Elizondo, Kathryn Funk-Baxter (Advisor), Jacque Hamilton, Sara Lopez, Craig McNeil, Betty Mounts, Gaylen Nuckols, Jonathan Payne, Elizabeth Perez, Debra Redix, John Regalado, Rick Reyes, Patrick Larkin (for Ex-Officio), Nora Sai, Ana Billeaux, Cindy Hanson,

**Members Absent:** Stephanie Arevalo, Sara Morgan, Ruben Reyes

I. **Call to Order**  
The meeting of the 2013-2014 Staff Council was called to order by President Leslee Basse at 3:03 PM.  
**Guest Speaker:** Lily Gonzalez, Assistant Director of Student Activities-Invited Council members to Homecoming Committee Meeting. Other information regarding Homecoming included: Date-2/24-3/1/14. There will be a need for volunteers. Reminder to support the spirit of the week by decorating offices and supporting traditions. Also, shirt sales for Homecoming will start in January.  
**Teambuilding-Josh Bowman “I Have Never, Ever In My Life…”**

II. **Vice-President’s Report**–Lopez shares the happenings of the last Faculty Senate meeting with the major points being:  
- Academic calendar changing so that Fall semester would start the last Wednesday of August.  
- Considering splitting January semester into one week before Christmas and 2 weeks in January.

III. **President’s Report**

- Basse discusses her expectations for the group and asks for group expectations. Her expectations include: Being the face of the institution, communicating with constituency, engagement, boosting staff morale. Highlighted are Staff Luncheon, Campus Recycling, Staff Council Brown Bags.  
- A new EAP provider, Deer Oaks, has been chosen and Basse wants to educate staff on the available resources provided.  
- Basse opens floor for other ideas: Hamilton-1. Interested in seeing what other institutional staff councils are implementing. 2. Should Staff Council goals align with Faculty Senate?

IV. **Treasurer’s Report**

- Staff Council - $10,746.25  
- Campus Events - $7,974.00  
- Dorothy Yeater Scholarship - $2,951.00  
- Ink Cartridges - $364.92
• SAC Gifts - $727.93
• SAC Revenue - $0.00
Motion was made by Debra Redix and seconded by Cindy Hanson to accept the treasurer’s report.

V. Historian’s Report
• No Report

VI. Approval of Minutes
• Motion was made by Jacque Hamilton and seconded by Debra Redix to accept the minutes of August 27, 2013 with corrections.

VII. Committee Reports
• Benefits and Employee Development – JP Regalado
  o No Report
• By laws and Constitution – Ruben Reyes
  o No Report
• Nominations and Elections – Dennis Coplen
  o No Report
• University Relations – Gloria Davila
  o No Report

Adhoc Committee Reports
• Employee Annual Luncheon – Craig McNeil
  o No report
• Dorothy Yeater Scholarship – Shawn Elizondo
  o No Report
• Employee Excellence Awards – Meredith Coplen
  o No Report

VIII. University Committee Reports
• Calendar Committee – Leslee Basee
  o No Report
• Committees on Committees – Betty Mounts
  o No Report
• Community Outreach – Jonathan Payne
  o No Report
• Environmental Health & Safety Council – Gaylen Nuckols
  o No Report
• Faculty Senate – Sara Lopez
  o No Report
• I-Adapt-Debra Redix
  o No Report
• Inclusive Excellence – JP Regalado
  o No Report
• International Education Council-A小狗 Billeaux
  o No Report
• Strategic Planning and Continuous Improvement Council  
  o No report
• Student Success and Retention Committee – Leslee Basse  
  o No Report
• Parking and Transportation Committee – Rick Reyes  
  o No Report
• University Center & Student Activities Advisory Council – Cindy Hanson  
  o No Report
• Veteran’s Affairs Committee – Rachel Cox  
  o No Report
• Recreational Sports - Debra Redix  
  o No Report

IX. New Business
• “Cool Job” cups names were drawn. Phil Hale, Jace Medina, Sonia Hernandez and Joanna Czerwinski

X. Good of the Order
• This month is Hispanic Heritage month. Please try to attend an event.
• Lopez-Business Etiquette Dinner is on 10/8/13. The All Major Career Fair is on 10/9.
• Hamilton-Paws for a Cause is on 10/4.
• Davila-Ladies don’t forget about your annual health evaluations.
• Sherri Shepherd will be the Distinguished Speaker on 10/4. Students can get in free with Sanddollar card.

XI. Meeting Adjournment
There being no further business Craig McNeil made a motion and Ana Billeaux seconded the motion to adjourn the meeting. Meeting was adjourned at 4:22 PM.