**Staff Council**  
**Official Minutes**  
**August 27, 2013**

**Members Present:** Stephanie Arevalo, Dennis Coplen, Meredith Coplen, Debra Cortinas, (Ex-Officio) Carrie Coursey, Rachel Cox, Gloria Davila, Shawn Elizondo, Kathryn Funk-Baxter (Advisor), Jacque Hamilton, Sara Lopez, Craig McNeil, Betty Mounts, Sara Morgan, Gaylen Nuckols, Jonathan Payne, Elizabeth Perez, Debra Redix, John Regalado, Rick Reyes, Ruben Reyes, Marilyn Spencer (Ex-Officio), Nora Sai, Suzanne Bonds.

**Members Absent:** Leslee Basse, Ana Billeaux, Cindy Hanson, Anthony Hess

I. **Call to Order**  
The meeting of the 2013-2014 Staff Council was called to order by President Stephanie Arevalo at 3:29 PM.

II. **New Business**
- Stephanie reviewed the responsibilities and overview for the new Council members.
- A description of the committees and Board roles was handed out for everyone’s information.
- Meetings will be held on the last Tuesday of the month and everyone should have been sent a calendar request. The December meeting will be a luncheon.
- Executive Board elections
  - Sara Lopez was nominated by Stephanie Arevalo as Vice President. As there were no other nominations Craig McNeil made a motion to accept the nomination and JP Regalado seconded. Motion passed.
  - Gloria Davila was nominated by Craig McNeil as Treasurer. As there were no other nominations Ruben Reyes made a motion to accept the nomination and RP Regalado seconded. Motion passed.
  - Craig McNeil was nominated by Gloria Davila as Parliamentarian; Ruben Reyes was nominated by Craig McNeil but Ruben declined; Betty Mounts was nominated by Ruben Reyes. Voting took place by written votes. Craig McNeil was voted as the Parliamentarian.
  - Meredith Coplen was nominated by Sara Lopez. As there were no other nominations Craig McNeil made a motion to accept the nominations and Gloria Davila seconded the motion. Motion passed.
  - Betty Mounts was nominated by Gloria Davila as Historian. As there were no other nominations Ruben Reyes made a motion to accept the nominations and Jacque Hamilton seconded the motion. Motion passed.

III. **Good of the Order**
- The Bearfic project was explained to the new members. Because this year we will be changing from bears to cups we will be coming up with a new name. In the meantime the persons selected to receive a gift from Staff Council are:
  - Erica Garza – Disability Services
  - Stephanie Aguilar – Provost Office
  - Patrick Henry – Information Technology
  - Ruby Pollard – Accounting
• Kathryn Funk Baxter gave an update on the UC expansion. Campus Mail will be moved to the FC atrium; SandDollar will be moved to CCH 103; other departments that will be effected by the construction will be the Copy Shop; Bookstore, Wells Fargo.
• Parking Permits for the garage can only be used in the garage.
• Volunteers needed for WOW tables and move in.
• Intramurals fields will open in September.
• Soccer games will be this Friday and Saturday (Aug 30/31)
• Volleyball Opener on September 9.
• Reminder: Ground Breaking for Dining Hall is September 6 and for the UC Expansion it is on September 10 with the President’s Picnic to follow.

IV. Meeting Adjournment
There being no further business Jacque Hamilton made a motion and Ruben Reyes seconded the motion to adjourn the meeting. Meeting was adjourned at 4:11 PM.