Members Present: Dennis Coplen, Meredith Coplen, Debra Cortinas (Ex-Officio), Carrie Coursey, Shawn Elizondo, Ronnie Emanuel, Valerie Gibbons, Cindy Hanson, Judy Harral, Tiffany Hearne, Rachel Kirk, Sara Lopez, Betty Mounts, Christopher Palfreyman, Nora Sai, Leslee Schauer (Ex-Officio), Karol Stewart, Terry Tatum (Advisor), Jennifer Weir, Derek Vest

Members Absent: Bryant Griffith (Ex-Officio), Betty Mounts, John (JP) Regalado,

I. Call to Order
Meeting was called to order at 3:06 p.m. by Sara Lopez.

II. Vice-President’s Report – Meredith Coplen
• Sara Lopez and Coplen worked on the Staff Council Retreat.

III. President’s Report – Sara Lopez
• Sara Lopez welcomed DeeDee Hubenak who will replace Karen Cullinan. Karen Cullinan had to resign her position and had a year left in her term.
• Everyone should have received the newsletter already.
• Lopez and Meredith Coplen are working on the Staff Council Retreat and they met with Leslee Schauer. The retreat will be on Thursday, August 5, 2015 from 8:30 a.m. to 1:00 p.m. in the Anchor Ballroom.

IV. Treasurer’s Report – Nora Sai
Accounts as of May 31st, 2015
• Staff Council - $2,152.81
• Campus Events - $1,087.93
• Dorothy Yeater Scholarship - $952.98
• Ink Cartridges - $1,375.10
• SAC Gifts - $3,823.49
Motion to approve was made by Jennifer Weir and seconded by Leslee Schauer and were approved by consent.

V. Historian’s Report- Rachel Kirk
• No report

VI. Approval of Minutes – Christopher Palfreyman
• Corrections were given by Tiffany Hearne and Meredith Coplen. A motion was made by Meredith Coplen and seconded by Judy Harral to approve by consent with corrections.

VII. Guest Speaker- Cindy Hanson
July 15th is the Annual Enrollment date to make changes to your benefits. TRA will be on campus on July 15th from 8:30 and will give a two hour presentation. There needs to be a minimum of 100 people attending.
VIII. Old Business

- The changes to the Constitution were voted on. It was noted that Leslee Schauer was voting for JP Regalado. A motion was made by Christopher Palfreyman and seconded by Nora Sai. The constitutional changes were passed by unanimous vote.

IX. Committee Reports

- Benefits and Employee Development – JP Regalado (Leslee Schauer)
  - For the Islander Forum, on August 18th there will be a workshop presented by Becky Torres for a two hour workshop on Beginning Excel. Jennifer Escamilla will give a presentation on FMLA, Sick Leave, and Employee Benefits. There will be two workshops from Deer Oaks. The first one will be on Tuesday August 18th from 2:00 p.m. – 3:00 p.m. on Financial Checkup. The second workshop will be on Thursday August 20th from 12:00 p.m. to 1:00 p.m. on Eating Your Way to Wellness, lunch will be provided. On August 19th, the keynote speaker will be Tia Brown McNair in the Anchor Ballroom. To sign up go to the Center for Faculty Excellence webpage at [http://cfe.tamucc.edu/workshop-and-events/index.html](http://cfe.tamucc.edu/workshop-and-events/index.html).

- Bylaws and Constitution – Karol Stewart
  - The changes to the constitution were voted on and were approved. Terry Tatum will present the changes to the constitution to the President’s Cabinet.

- Nominations and Elections – Derek Vest
  - Derek Vest will schedule a meeting with Jonathan Payne soon as will invite Dennis Coplen to that meeting.

- University Relations – Carrie Coursey
  - On Thursday, July 2nd, there will be a Summer Break-in-the Day in the Island Hall Gym from 3:00 p.m. to 5:00 p.m. There will be food and drinks, games, prizes, a live DJ and contests. It will be advertised in the Islander News Brief and the Campus Announcements. Coursey will send out a flyer to All Staff Council members to share with others. The t-shirts for the Staff Council members will be available next week. Coursey passed around a volunteer signup sheet.
  - There is still a Kudo left from May that needs to be delivered for Lauran Guerra. Also there was an e-mail recommendation for Margarita Cooper and Khari Cooper to receive Kudos. They will be added to this group’s kudos.
  - Dorothy Yeater and the University Relations has teamed up to look at promotional ideas for the Administration Professional Celebration, Administrative Professional giveaways, and Boss’ Day. Also they will be looking at getting more Kudos giveaways.

- Staff Annual Luncheon – Dennis Coplen
  - No report

- Dorothy Yeater – Shawn Elizondo
  - There was a big push for Summer I and Summer II and 15 applications were received. There were four awarded for Summer I and more will be awarded for Summer II.

- Employee Excellence - Meredith Coplen
The committee met in late May and went over the standard operating procedures that Meredith Coplen made. Coplen received feedback and made adjustments. The committee also went over the process and got some suggestions. Coplen will send an e-mail and ask for suggestions.

X. University Committee Reports

- Calendar Committee – Sara Lopez
  o No report
- Committees on Committees – Sara Lopez
  o No report
- Community Outreach – Ruby Pollard
  o No report
- Environmental Health & Safety Council – Dennis Coplen
  o The committee met just on the safety part. There is a new campus cart map as well as parking for campus carts. There is a dismount sign in the parking garage for skateboarders and Mr. Roy Coons has asked for help in enforcing the dismount sign in the spine. The committee is using Blackboard for student safety training, especially for labs for class, to have it mandatory before the students can get into the class. Hurricane season is here and Mr. Coons would like everyone to check their training and Standard Operating Procedures for each department. Some classrooms in Island Hall, rooms 160 and 162 that have cords for the computers running across the aisles and four plugs in one socket. Mr. Coons is going to get with the Maintenance Department to try to fix the wire management.
- Expressive Activity – Leslee Schauer
  o No report
- Faculty Senate – Meredith Coplen
  o No report
- I-Adapt- Jennifer Weir
  o The committee met on May 11th. A couple of concerns on campus are that there is an increase of Adderall with alcohol which causes a couple of student to be hospitalized. The JHB drug (date rape) has been served in Gatorade bottles and people are willingly taking the drug to pass out. Flakka which is the bath salt has had a chemical changed. Marijuana is still the number one concern on campus. September 15th is the Party House from 7:00 p.m. to 10:00 p.m. which is an alcohol education event. As the event gets closer volunteers will be requested.
- Inclusive Excellence – J.P. Regalado
  o No report
- International Education Council- Rachel Kirk
  o No report
- Strategic Planning and Continuous Improvement Council -
  o No report
- Student Success and Retention Committee – J.P. Regalado
  o No report
- Parking and Transportation Committee – Derek Vest
  o No report
- University Center & Student Activities Advisory Council – DeeDee Hubenak
  o No report
- Veteran’s Affairs Committee – Christopher Palfreyman
• No report

Recreational Sports - Judy Harral
• No report

XI. New Business
• There is no meeting in July since the next week will be the Staff Council Retreat.

XII. Good of the Order
• Carrie Coursey said that anyone who ordered an extra Break-in-the-Day t-shirt, to get with her by Friday.
• Karol Stewart said that the WARHOL: Myths and Legends from the Cochran Collection will be at the museum. Also the Mine Craft camps are sold out. There may be another one that opens up later, but there needs to be 20 kids in the camp.
• There are parents and new students here on campus. If they look lost or like they need help, please offer it.
• Carrie Coursey passed out Kudos for June and July and the following were selected. Khari Cooper and Margarita Cooper from Center for Academic Student Achievement (CASA) will be added to the list:
  o Katherine Fischer, College of Business
  o Alexandra Janney, Distance Education
  o Kyle Fuehrer, College of Science and Engineering
  o Mary Jane Duarte, Purchasing
  o Charli McCandless, Institutional Advancement
  o Maria Pedigo, Human Resources
  o Jennifer Escamilla, Human Resources
  o Claudia Ayala, Counseling
  o Cassondra Casanova, Human Resources
  o Phil Hale, Information Technology

XIII. Meeting Adjournment
There being no further business, the meeting was adjourned at 3:48 PM